

WORKPLAN

Please use the model provided. Applicants are expected to complete a one-page work plan for each project year.

For each year of your project proposal, please complete a work plan indicating the deadlines for each outcome and the period and location in which your activities will take place. Please create additional work plan tables if further space is needed.

The same reference and sub-reference numbers as used in the logical framework matrix must be assigned to each outcome and related activities.

Activity carried out in the Programme Country: = (E.g. activity in France for two weeks in the first month of the project 2= under M1)

Activity carried out in the Partner Country (ies): X (E.g., activity in Tunisia for three weeks in the second month of the project: 3X under M2)

WORKPLAN for project year 1

Activities		Total duration (number of weeks)	M1	M2	M3	M4	M5	M6	M7	M8	M9	M10	M11	M12
Ref.nr/ Sub-ref nr	Title													
1.1	Analyzing current situation of doctoral education in EU	16	X	2X2=	X	2X2=	X	X	2=2X					
1.2	Analyzing current situation and needs of doctoral education in Armenia , Russia and Belarus	14		X=	X=	X=	X=	X=	2=2X					
1.3	Design of structure and elaboration of content of intensive training courses	10				X=	X=	X=	2=2X					
2.1	Intensive training for target groups from partner universities of Armenia, Russia and Belarus	8								2=2X	=	=	x	
2.2	Evaluation and adjustment of intensive training courses	8									=X	=X	=X	=X
5.1	Quality management of activities	24	X=	X=	X=	X=	X=	X=	X=	X=	X=	X=	X=	X=
5.2	Quality management of outcomes	24	X=	X=	X=	X=	X=	X=	X=	X=	X=	X=	X=	X=
6.1	Dissemination and Sustainability plan & Documentaion of Disemination activities	6	X=	X=	X=									
7.1	Design and setup of project web site	6	X=	X=	X=									
7.2	Design and approval of project documentation	6	X=	X=	X=									
7.3	Project offline and online meetings	2	X						=					
7.4	Project administration and reporting, including elaboration of Interim and Final Report	24	X=	X=	X=	X=	X=	X=	X=	X=	X=	X=	X=	X=

WORKPLAN for project year 2

Activities		Total duration (number of weeks)	M1	M2	M3	M4	M5	M6	M7	M8	M9	M10	M11	M12
Ref.nr/ Sub-ref nr	Title													
2.1	Intensive training for target groups from partner universities of Armenia, Russia and Belarus	1	=											
2.2	Evaluation and adjustment of intensive training courses	2	X=											
2.3	Drafting of a structure and content of Doctoral Training Centers	7	X	X	X	X	X	X	X					
3.1	Setup of regulatory documents and instructions for Doctoral Training Centers	6							X	X	X	X	X	X
3.2	Development of the contents for Doctoral Training Centers	9							X	=X	=X	=X	X	X
3.3	Summer schools for doctoral students	8							=X	=X	2=	2=		
5.1	Quality management of activities	24	X=	X=	X=	X=	X=	X=	X=	X=	X=	X=	X=	X=
5.2	Quality management of outcomes	24	X=	X=	X=	X=	X=	X=	X=	X=	X=	X=	X=	X=
5.3	Quality internal Evaluation of Outcomes and adjustments activity plans	4					=X	=X						
5.4	External Evaluation Audit in midterm and in the end of the project	4					=X	=X						
6.1	Dissemination and Sustainability plan & Documentaion of Disemination activities	4						=X	=X					
6.2	Dissemination events including Final Policy Conference	1							X					
7.3	Project offline and online meetings	2	=						X					
7.4	Project administration and reporting, including elaboration of Interim and Final Report	24	X=	X=	X=	X=	X=	X=	X=	X=	X=	X=	X=	X=

WORKPLAN for project year 3

Activities		Total duration (number of weeks)	M1	M2	M3	M4	M5	M6	M7	M8	M9	M10	M11	M12
Ref.nr/ Sub-ref nr	Title													
3.2	Development of the contents for Doctoral Training Centers	2	=X											
3.3	Summer schools for doctoral students	6						=X	X=	2=				
4.1	Design and development of concept and structure of virtual platform	6	2X	=X	=X									
4.2	Conducting setup and testing of the virtual platform	20			=X	=X	=X	=X	=X	=X	=X	=X	=X	=X
5.1	Quality management of activities	24	X=	X=	X=	X=	X=	X=	X=	X=	X=	X=	X=	X=
5.2	Quality management of outcomes	24	X=	X=	X=	X=	X=	X=	X=	X=	X=	X=	X=	X=
5.3	Quality internal Evaluation of Outcomes and adjustments activity plans	6										X=	X=	X=
5.4	External Evaluation Audit in midterm and in the end of the project	6										X=	X=	X=
6.1	Dissemination and Sustainability plan & Documentaion of Disemination activities	4											=X	=X
6.2	Dissemination events including Final Policy Conference	2												=X
7.3	Project offline and online meetings	2	X						=					
7.4	Project administration and reporting, including elaboration of Interim and Final Report	24	X=	X=	X=	X=	X=	X=	X=	X=	X=	X=	X=	X=